



# **REQUEST FOR QUALIFICATIONS**

**For Admission into the Rural LISC Partner CDC Network**

**2019**

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# **I. INTRODUCTION AND SUMMARY**

## **Introduction**

This Request for Qualifications (RFQ) seeks to identify a select number of nonprofit community organizations operating in Wyoming for admission into the Rural LISC Partner CDC Network. Rural CDCs (community development corporations) are nonprofit community organizations serving a low-income population in a geographically defined, rural target area. (See the section on Threshold Eligibility, beginning on page 8, for the specific criteria Rural LISC will use to determine how closely an applicant organization meets the definition of “CDC.”)

Rural LISC was formed in 1995 as a program of LISC that could offer capacity building, financial services and technical assistance to CDCs serving rural America. The Rural LISC mission statement is:

Rural LISC believes in rural America. We are committed to providing support for our communities, making them good places to live, work, do business and raise children. We believe that nonprofit community organizations play an essential role in achieving this mission. Rural LISC is dedicated to building the capacity of these groups and increasing their production, by generating resources and investing in their work.

From the beginning, the Rural LISC model has focused on a well-defined set of goals for its support of the CDCs selected as rural Partners: providing training, mentoring and grant assistance to increase organizational and development capacity, and providing financial and technical resources to support CDC projects.

Rural LISC currently provides technical assistance, training, capacity building and access to financial products and equity for 87 rural partner organizations in 2,000 counties across 44 states. We connect our Partner CDCs to public, private and philanthropic resources that are not readily available to communities in rural areas. Recognizing that rural CDC personnel often work in isolation due to geographic challenges and the lack of a robust presence of other CDCs within their service areas, the Rural LISC network connects CDC Partners to their peers across the country, holding annual seminars to create and support peer networks and offer access to expertise in a variety of topic areas. Rural LISC also supports creative and innovative initiatives to grow Partner CDCs’ capacity to engage in comprehensive community development, in keeping with LISC’s comprehensive revitalization approach. (See page 6.)

## **Summary**

This RFQ includes:

- Background information on LISC and Rural LISC
- A detailed description of the process to follow in submitting your organization’s qualifications
- A timeline for review of applications and selection of participants
- A submission checklist with instructions
- A listing of all required forms and attachments

Questions regarding this RFQ or any of the associated materials can be directed to Julia Malinowski, Senior Program Officer ([jmalinowski@lisc.org](mailto:jmalinowski@lisc.org)), and Murat Unal, Finance and Operations Director ([munal@lisc.org](mailto:munal@lisc.org)).

**ALL SUBMISSIONS MUST BE TRANSMITTED IN MICROSOFT WORD FORMAT TO JULIA MALINOWSKI AT [JMALINOWSKI@LISC.ORG](mailto:JMALINOWSKI@LISC.ORG) AND BE RECEIVED BY THE SUBMISSION DEADLINE OF MARCH 1, 2019 BY 5:00 PM EASTERN TIME. SUBMISSIONS RECEIVED AFTER THE ABOVE DATE AND TIME OR THOSE SUBMITTED IN PDF FORMAT WILL NOT BE CONSIDERED. (The required documents listed in Section IV.E. may be attached in PDF format if needed; however, the RFQ narrative response, the RFQ Information Sheet, and the Capacity Self-Assessment Worksheet *must* be transmitted in Microsoft Word format.)**

## II. ORGANIZATIONAL BACKGROUND: LISC AND RURAL LISC

**The Local Initiatives Support Corporation (LISC)** is the largest intermediary supporting community development in the United States. Founded in 1979, LISC has invested more than \$18.6 billion secured from corporations (including financial institutions), foundations and governmental agencies to provide capacity building resources and development financing to both urban and rural CDCs, leveraging over \$56 billion in total development. Using LISC resources, these CDCs have developed or rehabilitated more than 376,000 affordable homes and apartments, 63 million square feet of commercial real estate and community facilities, 207 schools for 81,708 students, 223 childcare facilities for 23,617 children and more than 350 recreational spaces.

LISC's mission is to transform distressed urban and rural communities into communities of choice and opportunity – good places to live, work, do business and raise children. LISC's strategy for achieving this mission focuses on increasing the strength and production of resident-led CDCs to undertake comprehensive community development by providing them with training; technical assistance; capacity building grants and development financing, including predevelopment grants and repayable investments; low-cost loans; and access to equity generated by the federal Low Income Housing and New Markets Tax Credits. Since its inception, LISC and its affiliates have invested \$1 billion in grants and repayable investments (i.e., zero-interest, forgivable loans), \$3.87 billion in loans and loan guarantees and \$13.7 billion in tax credit equity.

Since 1995, **Rural LISC** has committed some \$1.22 billion in and through Partner CDCs, including \$39 million in capacity building grants, \$14.4 million in project and venture related grants and recoverable grants, \$183 million in low-cost loans and loan guarantees, plus \$985 million invested by LISC affiliates. Partner CDCs have raised more than \$160 million in matching funds and leveraged more than \$3.2 billion in financing for over 570 LISC-supported developments, bringing total new investments to more than \$4.42 billion.

With this support, Rural LISC Partner CDCs have developed, or are developing, some 35,473 affordable homes, 4.2 million square feet of facilities, and are assisting more than 680 businesses creating or retaining some 11,000 jobs.

### **III. RURAL LISC PARTNER CDC DESCRIPTION AND RESOURCE DELIVERY STRATEGY FOR COMPREHENSIVE COMMUNITY DEVELOPMENT**

#### **Partner CDC Description**

Potential Rural LISC Program Partners are CDCs that would benefit from grants and other assistance to help them build and sustain their organizational and development capacity. Program Partners are eligible to apply for a two-year capacity building grant of up to \$37,000, which includes a \$7,000 scholarship to attend the 2019 and 2020 Rural LISC Annual Seminars. Program Partners are eligible to access Rural LISC's housing and economic development grant programs as well as zero percent predevelopment loan financing. They may also access all of LISC's other financial product offerings, including loan financing, special grant opportunities and tax credit equity.

In turn, Rural LISC expects its Partner CDCs to provide mentoring and peer-to-peer assistance to their colleagues across the network, to attend and participate in the Annual Seminar and to be informed and supportive on national issues affecting rural community development. We encourage our Partners to build and sustain a business relationship with LISC, including acknowledgement of Rural LISC on their websites, and require them to maintain their organizational status in good standing and to demonstrate sound business practices.

#### **Resource Delivery Strategy**

Rural LISC provides an array of resources to help its Partners grow their organizational capacity, complete development projects and create a more supportive environment for community development. These resources fall under five general categories:

- **Financial**: Rural LISC provides direct financial resources to Partner CDCs including capacity building grants, repayable investments, predevelopment financing, construction loans, bridge loans, working capital lines of credit and access to project equity through the New Markets Support Corporation and the National Equity Fund, which syndicate Low Income Housing Tax Credits and New Market Tax Credits.
- **Technical**: Rural LISC delivers hands-on technical assistance to its Partner CDCs through expert consultants, Rural LISC staff and the LISC national programs, which provide expertise on economic development, creative place making, health care, housing and other topics. This assistance builds Partner CDCs' capacity to develop real estate, advance regional economic development through job creation and retention, improve residents' educational opportunities, increase family income and wealth, expand residents' access to health care services and become stronger, more sustainable organizations.
- **Training**: Rural LISC gathers its Partner CDCs for an annual training seminar, which delivers current, in-depth training and information on a variety of topics most relevant to rural developers. In addition, as members of the Rural LISC Partner CDC Network, Partner CDCs have access to periodic web-based training provided by LISC in-house experts in health, housing, economic development, safety, financial literacy and asset building, and other topics.

- Peer Networks: The Rural LISC Partner CDC Network connects rural CDCs, often isolated by geography and lacking a peer cohort in their service area, fostering the exchange of information, best practices and lessons learned. CDCs make close connections with colleagues during the Annual Seminars, giving them a built-in network of peers to call upon with questions and concerns when they return home. The Rural LISC staff also serve as a hub for questions, answers and connections between far-flung peers.
- Advocacy: Rural LISC works to improve the rural public policy environment both nationally and locally by organizing and educating policy makers on the problems faced by small towns and rural communities, while increasing awareness and capacity for advocacy within our Partner CDCs.

## **Building Sustainable Communities**

At the core of LISC's and Rural LISC's support for CDCs are the comprehensive community development strategies that LISC pursues. LISC's approach is rooted in participatory planning to identify the needs and priorities for a targeted community. LISC and Rural LISC provide the resources and support needed to build our Partner CDCs' capacity to engage community residents, lead planning and fulfill the priorities and goals identified in the plans. Our end goal is to ensure that all residents of varied income levels are provided the opportunities and tools to build assets, participate in their communities and become part of the mainstream economy.

Strategies we pursue:

- Strengthen existing alliances while building new collaborations to increase our impact on the progress of people and places
- Develop leadership and the capacity of partners to advance our work together
- Equip talent in underinvested communities with the skills and credentials to compete successfully for quality income and wealth opportunities
- Invest in businesses, housing and other community infrastructure to catalyze economic, health, safety and educational mobility for individuals and communities
- Drive local, regional, and national policy and system changes that foster broadly shared prosperity and well-being

Rural LISC's economic development work focuses on strategies for the development of workforce, small businesses, and commercial/industrial districts. This framework is detailed in the attached *Catalyzing Opportunity* document. In Wyoming, Rural LISC is seeking to identify CDCs dedicated to improving economic development outcomes with a focus on these strategies.

Rural LISC provides creative and innovative initiatives to increase and broaden the capacity within Partner CDCs to support all aspects of comprehensive community development, in line with LISC's five strategies model as outlined above. This model is central to LISC's and Rural LISC's CDC engagement and community development approach, **and will comprise an integral component of our evaluation of RFQ respondents.**

## IV. SUBMISSION OF QUALIFICATIONS

### A. Overview

CDCs that seek to be considered for membership in the Rural LISC Partner CDC Network must submit a response to this Request for Qualifications with all required components. Respondents should carefully review the requirements, instructions and materials provided. Please direct any questions to Julia Malinowski ([jmalinowski@lisc.org](mailto:jmalinowski@lisc.org)) and Murat Unal ([munal@lisc.org](mailto:munal@lisc.org)).

There are three parts to this Request for Qualifications:

- Part One requests information about your organization, e.g., your mission, history, operations, activities and development pipeline.
- Part Two requests specific information concerning how your current activities correlate with the five strategies of LISC's comprehensive community development model.
- Part Three is comprised of a self-assessment of your capacity building needs.

### B. Review of Submissions and Decision Timeline

Rural LISC will review all responses for applicability to program and selection criteria, using a two-tiered review process. The first tier involves thorough consideration and ranking of all RFQ submissions by Rural LISC staff. **Rural LISC expects to complete the first tier review by March 15, 2019.**

CDCs deemed initially qualified will be contacted by Rural LISC to participate in the second tier of the review process, which may involve a site visit by Rural LISC staff, as well as review by the Rural LISC Advisory Committee. **Rural LISC expects to have completed site visits and arrived at a final list of successful applicants no later than April 5, 2019.** All respondents will be notified of the standing of their RFQ responses, regardless of success. **Successful applicants will be required to attend the 2019 Rural LISC Annual Seminar – to be held in Monticello, NY, June 4-7, 2019 – and will be provided registration, travel and lodging instructions.** Attendance will be covered by the scholarship portion of the initial capacity building grant received by successful applicants. **Please note that all travel expenses will be reimbursed after Seminar related travel expenses have been incurred.**

### C. Threshold Eligibility Criteria

Many types of organizations qualify as CDCs under Rural LISC's definition of the term, even if the groups do not formally identify themselves as such. In determining which community-based organizations qualify as CDCs eligible to participate in our partner network, Rural LISC will examine the following key characteristics:

- Nonprofit, Tax-Exempt Charitable Status 501(c)(3) Designation. NOTE: If you have concerns about your ability to satisfy this requirement (e.g., if you are still in the process of filing for your 501c3 designation), please feel free to discuss with us. We are willing to be flexible on the timeline and to work with you to resolve questions. Organizations with special circumstances are encouraged to contact the person(s) listed in the Overview section above.

- Rural service area (See “Is My CDC ‘Rural?’” below.)
- Geographically defined target area with sizeable concentration of low-income residents
- Low-income resident and other grassroots representation on governing body
- Community accountability
- Comprehensive vision of, and commitment to, sustainable community change and development
- Demonstrating multiple strategies for achieving desired change, including real estate development
- Commitment to developing grass roots leadership/capacity

#### **D. Is My CDC “Rural”?**

Private and public policymakers and resource providers employ a healthy variety of definitions for the term “rural.”

As a basic guideline, Rural LISC advises prospective applicants to consider the extent to which their organization works in areas that meet the U.S. Department of Agriculture’s Rural Business Programs definition, which is as follows:<sup>1</sup>

*Rural areas are any area of a State other than a city or town that has a population of greater than 50,000 inhabitants and any urbanized area contiguous and adjacent to such a city or town. In making this determination, the Agency will use the latest decennial census of the United States.*

USDA also provides an online eligibility-mapping tool at:

<https://eligibility.sc.egov.usda.gov/eligibility/welcomeAction.do?pageAction=rbs>.

Organizations can input a sampling of their project locations into this map for further guidance on whether their work encompasses rural communities.

Please note that Rural LISC does not require the offices of CDC partners to be physically located in a rural-eligible area, so long as rural communities are included in the CDC’s service area *and* the funding provided by Rural LISC will support work in rural areas.

For the purposes of this RFQ – which aims to select CDCs for a long-term partnership rather than one-off project funding – Rural LISC maintains a degree of flexibility in our definition of “rural” and may take into consideration additional factors including:

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<sup>1</sup> Rural LISC is using the USDA Rural Business population threshold of 50,000 for general reference to help prospective CDC partners determine whether their work occurs in communities that could be considered rural. Please note that USDA Rural Development offers multiple programs in addition to Rural Business (whose definition of “rural” is among the most expansive of USDA’s and for that reason is being used by Rural LISC as our guideline), and each has their own eligibility criteria. Therefore, for example, if an area encompasses a Rural Business-eligible area, it may not necessarily be eligible for other USDA-connected programs such as Community Facilities, Multifamily Housing, Single Family Housing and Rural Utilities. For more detailed eligibility information on USDA Rural Development’s suite of programs, visit <https://eligibility.sc.egov.usda.gov/eligibility/welcomeAction.do>.

- Population Trends: Communities with populations of less than 50,000 but more than 45,000 that have exhibited significant growth trends in the past five years may not be considered “rural” by Rural LISC.
- Distance from Metropolitan Area(s): Communities that are proximate and readily accessible to metropolitan areas may not be considered “rural” by Rural LISC.
- Range of Economic Activities: Communities that are dependent upon agriculture, natural resources, tourism, or other limiting economic realities are more likely to be considered “rural” by Rural LISC.
- Resource Availability: Rural LISC will consider the overall human, financial and technical resource environment in determining whether or not an area is considered “rural.”

### **E. Required Threshold Submissions**

In order to be considered complete and eligible for review, your RFQ response must include all of the following:

- Board Of Directors resolution authorizing submittal of RFQ response
- Cover letter signed by Executive Director and Board Chair or President
- Qualifications cover sheet
- Narrative responses to Part One questions
- Narrative responses to Part Two questions
- IRS 501(c)(3) determination letter
- Articles of Incorporation
- Bylaws
- Organizational letter of good standing from the appropriate Secretary of State (issued or verified within the past 12 months)
- Board of Directors-approved organizational mission statement
- Three most recent annual audited financial statements
- Unaudited/interim financials (balance sheet and income statement) *only if* most recent audit is more than nine months old
- Completed 2019 W-9
- DUNS number
- Evidence of current SAM registration and renewal date
- Current operating budget with year-to-date comparable analysis
- Resumes and position descriptions of key staff

- A complete listing of your Board of Directors detailing the following information:
  - Name
  - Occupation
  - Officer status (if applicable)
  - Whether a resident of the CDC service area
  - Length of Board tenure
  - Race or ethnicity
  - Gender
- A map of your service area
- Your current Strategic/Business Plan
- Board-approved Accounting and Procurement Policies  
Board-approved Personnel Procedures

## **F. Selection Criteria**

Rural LISC will use the following selection criteria to guide its review of each submission:

- How well a CDC meets threshold eligibility criteria, including the correlation between the CDC's activity and LISC's comprehensive community development model
- The CDC's ability to benefit from Rural LISC resources
  - Potential to expand production and impact through participation in Rural LISC
  - Need for Rural LISC technical assistance, training and financial resources
  - Receptivity to goals and requirements of Rural LISC
- Project and program experience and opportunities
  - Alignment of program work with *Catalyzing Opportunity* economic development strategies: workforce, small business, and district development
  - Pipeline of project opportunities identified
  - Extent to which projects are feasible, manageable and target benefits to low-income persons
- Organizational strength and leadership
  - Strong leadership on board and staff
  - Proven development capacity/potential development capacity
  - Evidence of ability to mobilize and leverage national, regional, state and local resources
  - Potential for and commitment to grassroots leadership development
  - Potential for and commitment to organizational growth
  - Commitment to creating accessible opportunities for people to increase their income and assets, grow businesses, and access capital
  - Commitment to increasing real estate development production

- Geographic, ethnic and racial diversity: Rural LISC seeks to partner with CDCs reflective of the diversity of rural America.
- The extent to which a CDC demonstrates special opportunities for sustainable impact (e.g., participation in regional networks and local partnership linkages, relationships with other intermediaries, technical assistance providers, etc., location in federal- or state-designated economic development or housing opportunity zones, etc.)

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## V. PART ONE: ORGANIZATIONAL INFORMATION

Responses to the required questions below must be answered in narrative form. Total narrative responses to all Part One: Organizational Information questions **may not exceed 10 pages**. Please use standard fonts (no smaller than 11point) and formatting. **Any Part One information that does not conform to these length and font guidelines will not be reviewed or scored.**

### 1. Organizational History and Mission

- A. Please relate the history, mission, development strategy(ies) and current mission-driven activities of your organization.
- B. Describe your activities and accomplishments in building the capacity of grassroots community leadership.
- C. Please describe your real estate/commercial development activities and accomplishments including: projects completed, year completed, total development costs, number of units (if applicable), sources of financing utilized; and further describe how these projects met (or meet) the needs and priorities of low-income residents. (You may attach a separate chart containing the requested information.) (If your organization does *not* conduct real estate/commercial development activities, please note that in the Part One narrative. Organizations *can* still apply to join Rural LISC's Partner CDC Network if they do not conduct these activities. Applicants will have an opportunity to discuss their non-real estate/commercial development activities in Part Two of their application.)
- D. If applicable, please also briefly describe real estate, commercial, or other physical development activities that are in your organization's *pipeline* including: type of development, number of units (if applicable), anticipated or desired date of completion, and how these projects will meet the needs and priorities of low-income residents. (If your organization does *not* have a pipeline of such projects, please state that in your response.)

### 2. Target Area (and Sub-target Area, if Appropriate)

- A. Describe the geographic target area(s) (or sub-target area[s]) in which you operate and are proposing for Rural LISC resources, and explain how your organization reflects and is accountable to these areas.
- B. Describe conditions in your target area(s), or sub-target area(s), that you propose to serve under Rural LISC, including: population size; population trends; distance from metropolitan areas; economic activities; poverty levels; employment data; racial and ethnic make-up; housing conditions and costs; the condition of commercial, industrial and community facilities; and any other factors you believe to be relevant.

### 3. Organizational Structure, Board and Staff

- A. Describe the Board and Staff structure of your organization and the expertise and strengths each respective member brings to the organization. Explain how low-income people are represented on your Board of Directors.
- B. Identify who among the Board and Staff you expect to be centrally involved in working with Rural LISC going forward.

#### **4. Rural LISC Resource Needs**

- A. Describe the real estate development opportunities you are currently pursuing and/or packaging, and their status.
- B. Highlight the priority items in your CDC's work plan over the next 12 months.

#### **5. Partnerships and Networks**

- A. Describe your current network of national, regional and local support relationships that help you achieve your mission. Please provide contact names, email addresses and phone numbers for each support relationship.
- B. Please specify if your organization participates in capacity building or similar funding initiatives or relationships with the Wyoming Business Council and similar state agencies/initiatives. (It is useful for Rural LISC to be aware of collaborative opportunities with other agencies. However, participation in capacity-building networks or activities similar to those of Rural LISC will not be a scoring criterion in the RFQ review, and applicants will not be favored or disadvantaged on the basis of their alignment with state agencies/initiatives alone.)
- C. Describe specifically how your organization would want to use Rural LISC resources to build leadership and organizational capacity and increase organizational production and impact.

## **VI. PART TWO: COMPREHENSIVE COMMUNITY DEVELOPMENT NARRATIVE**

As previously stated, LISC and Rural LISC deliver comprehensive community development resources utilizing a multi-faceted approach. Use this section to detail how your work is consistent with the five strategies comprising LISC's comprehensive community development model. Provide specific examples relevant to each category. Please limit your responses to no more than one page per category. (The response to Part Two: Comprehensive Community Development Narrative is separate and *not* included in the 10-page limit for the Part One narrative described in the previous section of the RFQ.)

- Strengthen existing alliances while building new collaborations to increase our impact on the progress of people and places
- Develop leadership and the capacity of partners to advance our work together
- Equip talent in underinvested communities with the skills and credentials to compete successfully for quality income and wealth opportunities
- Invest in businesses, housing and other community infrastructure to catalyze economic, health, safety and educational mobility for individuals and communities
- Drive local, regional, and national policy and system changes that foster broadly shared prosperity and well-being

## VII. PART THREE: CAPACITY SELF-ASSESSMENT

YOUR ORGANIZATION NAME: \_\_\_\_\_

Indicate below your priorities for building the capacity of your organization and your capacity to deliver technical assistance to other CDCs. (This assessment is not part of the page limit for the Part One and Part Two narratives.)

In Column A, rank each item from 1 to 13, with 1 as your **highest** priority for increasing capacity and 13 as your **lowest** priority. In Column B, rank each item from 1 to 13, with 1 as the area you can **best** help others with and 13 as the area you can **least** help others with.

	<u>Column A</u>	<u>Column B</u>
<b>Strategic Planning:</b> The consideration of relative priorities and options in the context of both opportunities and problems resulting in actions that maximize the chances of achieving the organization’s mission.		
<b>Operations of Board:</b> The appropriate and consistent involvement of volunteer leadership in the crafting, oversight and implementation of organizational mission, programs and projects.		
<b>Public Relations:</b> The ability to communicate effectively and strategically with other organizations, policy makers, individuals and others with the goal of enhancing support for the organization, its mission and its constituencies.		
<b>Organizational Management:</b> The skills, tools and personnel necessary to manage the finances, programs, personnel and general affairs of the organization in an exemplary, businesslike fashion.		
<b>Management Information Systems:</b> The availability, and ability to use, computer hardware and software to create management efficiencies, databases, communication networks and financial analyses.		
<b>Office Facilities and Equipment:</b> The existence of adequate quality office space(s) with modern office technology available to personnel when they need it to perform their respective responsibilities in a timely and professional way.		
<b>Human Resources:</b> Offering continual personal and professional development opportunities for all employees, volunteers and board members.		
<b>Local Leadership Development:</b> Specific approaches to identifying and elevating local individuals in positions of local leadership, responsibility and prominence.		
<b>Real Estate Development:</b> The technical skills, personnel and tools necessary to function as an attractive vehicle for accessing and leveraging outside capital for physical development activities which are relevant to locally identified and prioritized needs.		
<b>Real Estate Management:</b> The technical skills, personnel and tools necessary to preserve and maintain completed physical development projects as financial and community assets.		
<b>Economic Development:</b> The technical skills, personnel and tools necessary to plan for and sustain jobs, wages, small business growth, industrial/commercial development, and community wealth in appropriate ways.		
<b>Community Organizing:</b> The personnel and other resources necessary to maintain an ongoing program of educating and involving local people in the process of addressing prioritized community issues.		
<b>Community Planning:</b> The ability to work with local stakeholders to identify problems, opportunities, resources and strategies that serve the best interests of the community.		

## VIII. RFQ INFORMATION SHEET

CDC Name	
CDC Mailing Address	
CDC Telephone Number	
CDC Fax Number	
CDC Web Address	
Executive Director	
Executive Director Phone Number	
Executive Director Email	
Lead Contact at the CDC for Rural LISC	
Lead Contact Title	
Lead Contact Phone Number	
Lead Contact Email	
CDC Board Chair	
CDC Board Chair Mailing Address	
CDC Board Chair Phone Number	
CDC Board Chair Email	
How often does your Board meet?	
When did the Board last meet?	

Financial, Accounting, and Procurement Procedures	
Last Update	
Board Approved	Yes <input type="checkbox"/> No <input type="checkbox"/>

Personnel Policies and Procedures	
Last Update	
Board Approved	Yes <input type="checkbox"/> No <input type="checkbox"/>

CDC fiscal year start and end dates	
Date of most recent CDC audit	
If required, date of most recent A133 audit	
Have these audits been sent to Rural LISC?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If so, when? If not, when will they be sent?	
Has CDC negotiated an indirect cost rate?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If so, has it been sent to Rural LISC?	

Number of CDC Staff	
Predominant Race/Ethnicity of CDC Staff	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino

	<input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other
Number of Board Members	
Predominant Race/Ethnicity of Board Members	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other
DUNS Number	
Federal Tax ID Number	
Does CDC have an active SAM registration?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If so, what is the SAM expiration date?	