

# We're Hiring!

## DEVELOPMENT DIRECTOR

### WYOMING & COLORADO CHILDREN'S SOCIETY

*We are a century old non-profit adoption agency serving Wyoming & Colorado. The Development Director is responsible for planning, organizing, and directing all of our fundraising including major gifts, annual fund, planned giving, foundations, and corporate & individual donors.*

#### **Duties & Responsibilities**

- *Work with Board of Directors, Executive Director, & Development Committee to create, implement, & manage fundraising plan initiatives focused on statewide foundations, corporations, individual donors, donor solicitations, and planned giving.*
- *Development Director will develop online & direct mail fundraising.*
- *Grow a major gifts program including identification, cultivation, and solicitation of major donors.*

#### **QUALIFICATIONS**

- *Must embrace the mission of Wyoming & Colorado Children's Society*
- *Strong interpersonal & writing skills*
- *Outgoing, energetic, passionate*
- *Proven knowledge & demonstrated success in fundraising*
- *Travel required to develop personal donor relations & partnerships statewide*
- *Be a "self-starter", goal driven, & independent in fundraising work*
- *Be organized & detail oriented*
- *Bachelor degree and/or professional certification preferred*
- *Part-time position / flexible hours*
- *Salary range commensurate w/ hours & experience, travel reimbursed*
- *Bonus considered if goals are exceeded*

VISIT US AT:

314 E. 21ST STREET  
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WYOMINGCS.COM

PLEASE SUBMIT RESUME BY FEBRUARY 16TH  
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